



Report to Properties Committee of Lee County Board

March 15, 2022 | 9:00 AM

1) Items on the Agenda

- a) Drug and Alcohol Policy
 - i) Renewed with Midwest Truckers Association
 - ii) Required to share Policy with Lee County Board
 - iii) New policy is included as part of this packet of information

2) Developments

- a) Annual RTAC Conference in Springfield
 - i) Good discussion in sessions
 - ii) Held two (2) hour meeting with IDOT
 - (1) Additional funding
 - (2) DBE requirements
 - (3) MTD
- b) New Marketing Efforts
 - i) Revised LOTS Logo
 - ii) New LOTS web site – www.leeogletransportation.com
 - iii) Efforts to directly market to businesses who would have interest in rider service contract
- c) FY 2023 Contracts with IDOT are in Process
 - i) FY 2023 Contracts are for the period of July 1, 2022 – June 30, 2023
 - ii) 5311 Contract: \$245,411
 - iii) 5311F Contract (I-88): \$1,100,000
 - iv) 5311F Contract (I-39): \$929,606
 - v) DOAP Contract: \$1,555,840
- d) Capital Funding / REBUILD Round 2
 - (1) Initial contract documents have been returned to IDOT
 - (2) LOTS Proposal will allow for development of:
 - (a) Two electric vehicles for use in the LOTS system
 - (i) Working with Michigan DOT on these vehicle procurements
 - (b) Three (3) new offices at Reagan Transit Center
 - (c) A secured file room/storage room
 - (d) Develop new Conference Room between Reagan Transit Center and Mechanical Bay
 - (e) Geothermal and Solar technologies will be incorporated into complex
- e) Request for Proposal / Statement of Qualifications for Consultant to complete feasibility study
 - (1) **Pre-Bid package for hiring Transportation Consultant has been sent to IDOT for their concurrence.** Once received, advertisement for this Consultant will go out to local and regional newspapers.
 - (2) Two-year study for the City of Rochelle and the feasibility of developing a fixed route for public transportation in the Hub City.
 - (3) See Section 4 (“Technical Assistance Grant”) for more details on page 3
- f) Mass Transit District / Advisory Committee
 - (1) A draft Resolution has been drafted and currently is being finalized between the State’s Attorney’s Office and lawyers representing LOTS.
 - (2) A draft Memorandum of Understanding (MOU) has also been developed to accompany the Resolution and provide additional details of the MTD framework.

- g) LOTS Data for July - December / 1st and 2nd QTRs of FY 2022
- (1) DAYS OF SERVICE: 130 days
 - (2) RIDES: 39,569 rides
 - (3) SERVICE MILEAGE: 304,179 miles
 - (4) PASSENGER HOURS: 10,536 hours
- h) 1,151 rides week of February 28, 2022 compared to 961 one year ago
- (1) 19.8% increase from one year ago
 - (2) See attached graphic for summary of rides since March, 2020
- i) Greyhound Data for July – November, 2021

	I-88	I-39
	JUL - NOV, 2021	JUL - NOV, 2021
Passenger Count	4,907	3,382
Hours of Service	2,138	1,801
# of trips	604	301
Miles Operated	106,908	89,999
Passenger Revenue / Fares	\$ 131,652.77	\$ 78,399.15
Expenses	\$ 1,105,492.27	\$ 951,486.12
In-Kind	\$ 450,919.75	\$ 429,557.70
cost/passenger	\$ 225.29	\$ 281.34
cost/hour of service	\$ 517.07	\$ 528.31
cost/trip	\$ 1,830.29	\$ 3,161.08
cost/mile	\$ 10.34	\$ 10.57
revenue/passenger	\$ 26.83	\$ 23.18
revenue/hour	\$ 61.58	\$ 43.53
revenue/trip	\$ 217.97	\$ 260.46
revenue/mile operated	\$ 1.23	\$ 0.87

3) Capital Developments

- a) REBUILD (First Round) Capital Project
- i) Secondary administrative/maintenance location in Ogle County
 - (1) Purchase of 3.71-acre parcel for secondary office location completed
 - (a) First step in this process will be to distribute a Request for Proposal for hiring an Architect/Engineering firm
 - (i) **Pre-Bid Concurrence package has been sent to IDOT for their concurrence. Once this approval has been received, LOTS will advertise for bids from local A&E firms.**
 - (b) After the design process is completed and estimated costs agreed upon, the bid process for selecting a General Contractor will begin
 - ii) Three (3) new vans (Ford Transit type vehicles)
 - (1) **After conversation with IDOT, this procurement will likely go through the State's Vehicle Contract (CVP).**
 - iii) Video surveillance cameras on buses
 - (1) **A Pre-Bid package for the video surveillance cameras (and installation) has been sent to IDOT for their approval / concurrence.**
- b) Plan to spend remainder of Canopy construction funds
- (1) \$129,000 remains in Capital funds from Canopy construction
 - (a) Awaiting IDOT approval to move forward with proposed use of remaining funds, which includes the following...
 - (i) ...Fix water damage of ceiling in Greyhound area / COMPLETED.
 - (ii) ...Re-pave older portion of parking lot / WILL BE COMPLETED THIS SPRING.
 - (2) The Canopy grant funding will be closed with the state following parking lot re-pave.



4) Technical Assistance Grant

- a) Technical Assistance Grant (Awarded) from IDOT / City of Dixon Project
 - i) Initial paperwork has been completed / NOSA is pending with IDOT
 - ii) Executed contract for \$79,000 grant has been completed
 - iii) Two-year grant to complete feasibility study for fixed route in Dixon

5) COVID-19/Coronavirus Pandemic / Impact on Public Transportation

- a) Following protocols remain in place
 - i) Riders and drivers must wear face coverings (unless medical condition)
 - ii) Driver shield doors installed on vehicles including, most recently, mini-vans
 - iii) Riders are being asked to use social distancing
 - iv) Sanitizing protocols before/after trips
 - v) Daily sanitizing protocols in place at Reagan Transit Center



Ridership Trend / Calendar Year 2021

